



## Job Description

<b>Job title:</b>	Kitchen Porter
<b>Reporting to:</b>	Head Chef
<b>Contract:</b>	Casual
<b>Location:</b>	Across Birmingham Museum Trust sites
<b>Salary:</b>	£8.45 per hour

## Principle Function

To assist the Chef with basic tasks in a busy kitchen, whilst observing the highest standards of food hygiene and general health & safety.

## Key Responsibilities

- Cleaning duties and washing up
- Stock replenishment
- Receipt of deliveries and goods
- Storage of deliveries and goods
- Basic food preparation / production
- Maintenance and cleanliness of the kitchen area

## Duties and tasks

- Stock rotation
- COSSH
- Hygiene
- Due diligence
- Attend team briefings
- Covering in absence

## Person specification

### Essential / minimum criteria

- Experience in a similar role, assisting with basic kitchen functions and understanding of the workings of a commercial kitchen
- Has skills in basic food preparation and care of food stock
- Organised and efficient, maintaining a clean and hygienic work area
- Can be flexible to assist in other areas of the team as required.